

NORTH SHELBY LIBRARY DISTRICT, A PUBLIC CORPORATION

April 15, 2026, Minutes

STATE OF ALABAMA

COUNTY OF SHELBY

The Board of Trustees of the North Shelby Library District, a public corporation, at the library on April 15, 2026, at 6:00 p.m. Having confirmed that notice of the meeting was posted in advance at North Shelby Library 5521 Cahaba Valley Rd., Birmingham, AL and that a quorum of three Trustees was present, the meeting was called to order by Paul Garris.

PRESENT

Paul Garris

Rebecca Johnson

Andy Martin

Kasandra Stevens

Michelyn Reid, Director of Library Services

Diane Burns, Business Manager

BUSINESS CONDUCTED

MOTION: Paul Garris – Approval of Agenda

SECOND: Andy Martin

VOTE ON MOTION: Unanimous

MOTION: Paul Garris– Approval of Prior Minutes

SECOND: Andy Martin

VOTE ON MOTION: Unanimous

DISCUSSION: Diane Burns – Financial Report

- Update on assessments collected
- Business and personal property update
- Discussion on which improvements to capitalize

MOTION: Paul Garris – Capitalize and Depreciate recent upgrades with approval of accountants

SECOND: Andy Martin

VOTE ON MOTION: Unanimous

DISCUSSION: Michelyn Reid – Director’s Report

MOTION: Rebecca Johnson – Removal of ALA Code of Ethics from Personnel Manual

SECOND: Andy Martin

VOTE ON MOTION: Unanimous

MOTION: Andy Martin – Approve staff day for training on disaster plan and continuing education

SECOND: Kasandra Stevens

VOTE ON MOTION: Unanimous

MOTION: Andy Martin – Approve standard language for lockbox fees and credit card fees

SECOND: Kasandra Stevens

VOTE ON MOTION: Unanimous

MOTION: Paul Garris- Schedule Next meeting for Thursday, June 18, 2026, at 6 PM

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

MOTION: Kasandra Stevens – Enter Executive session to discuss personnel items

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

MOTION: Andy Martin – Adjourn executive session and meeting

SECOND: Kasandra Stevens

VOTE ON MOTION: Unanimous

Next Meeting: June 18, 2026 at 6 PM

NORTH SHELBY LIBRARY DISTRICT, A PUBLIC CORPORATION

April 15, 2026, MINUTES

READ AND APPROVED:

X 

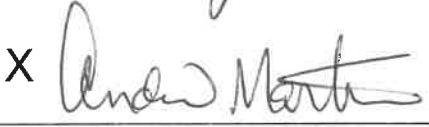
Paul Garris

X 

Sam Gasten

X 

Rebecca Johnson

X 

Andy Martin

X

Kasandra Stevens

GUESTS ATTENDING

| Name | Name |
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| Tom Bailey | |
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