

NORTH SHELBY LIBRARY DISTRICT, A PUBLIC CORPORATION

September 18, 2025, Minutes

STATE OF ALABAMA

COUNTY OF SHELBY

The Board of Trustees of the North Shelby Library District, a public corporation, at the library September 18, 2025, at 6:00 p.m. Having confirmed that notice of the meeting was posted in advance at North Shelby Library 5521 Cahaba Valley Rd., Birmingham, AL and that a quorum of five Trustees was present, the meeting was called to order by Paul Garris, and an invocation was given by Sam Gaston.

PRESENT

Paul Garris

Sam Gaston

Rebecca Johnson

Michelyn Reid, Director of Library Services

Tammy Garrett, Business Manager

BUSINESS CONDUCTED

MOTION: Sam Gaston– Approval of Agenda and Prior Minutes

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

DISCUSSION: Tammy Garrett – Financial Report

DISCUSSION: Michelyn Reid – Director's Report

MOTION: Rebecca Johnson– Approve budget presented for fiscal year 2026

SECOND: Sam Gaston

VOTE ON MOTION: Unanimous

MOTION: Sam Gaston – Decline waiver of fees for Parcel ID 102100011024.000

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

MOTION: Sam Gaston – Decline waiver of fees for Parcel ID 044180000013.001

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

MOTION: Sam Gaston – Increase attorney letter fees from \$27.50 to \$32.50

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

MOTION: Rebecca Johnson – Add credit card convenience fees to cover cost of online payments

SECOND: Sam Gaston

VOTE ON MOTION: Unanimous

MOTION: Sam Gaston – Approve holiday early closings from November 25th and December 23rd

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

MOTION: Sam Gaston – Approve CRV Surveillance, LLC quote for security cameras

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

MOTION: Sam Gaston – Approve \$6,000 for door repairs and parts

SECOND: Rebecca Johnson

VOTE ON MOTION: Unanimous

MOTION: Rebecca Johnson- Approve payment of forensic audit from 2025 excess funds

SECOND: Sam Gaston

VOTE ON MOTION: Unanimous

MOTION: Paul Garris – Adjourn and enter executive session to discuss bonus allocation

SECOND: Sam Gaston

VOTE ON MOTION: Unanimous

Next Meeting: October 16, 2025

NORTH SHELBY LIBRARY DISTRICT, A PUBLIC CORPORATION

September 18, 2025, MINUTES

READ AND APPROVED:

X



Paul Garis

X



Sam Gaston

X



Rebecca Johnson

X

Andy Martin

X

Kasandra Stevens

September 18, 2025 Board Meeting

GUESTS ATTENDING

[illegible]

