

November 27, 2008 Meeting

The meeting was conducted by Kay Kelley. Tim Ryan was present. Stephanie Rauterkus attended by telephone. There are no other Trustees. Carol Farr, consultant, was the only visitor.

The agenda was adopted as amended. No prior minutes were approved.

Financial Reports:

Carol Farr, consultant, presented financial reports for the prior fiscal year which were accepted .

Old Business:

The business conducted at the October 23, 2008 Annual Meeting was revoted on in light of complaints from prior Trustees Tom Allen and Steve Zerkis that the business conducted at that meeting, as well as the meeting of September 29, 2008, to approve the sidewalk contract, was unlawful due to quorum issues.

Kay Kelley was elected President on a motion by Tim Ryan, second by Stephanie Rauterkus and unanimous vote. Tim Ryan was elected Vice President on a motion by Kay Kelley, second by Stephanie Rauterkus and unanimous vote. Stephanie Rauterkus was elected Secretary Treasurer on a motion by Tim Ryan, second by Kay Kelley and unanimous vote.

Carol Farr's retirement was accepted effective November 6, 2008, on a unanimous vote.

The financial reports presented and accepted at the annual meeting were accepted on a motion by Kay Kelley second by Tim Ryan and unanimous vote.

New Business:

All on motions by Kay Kelley, second by Tim Ryan and unanimous vote it was decided:

Kay Kelley will send a certified/regular mail letter to AGITC giving it until 12/31/2008 to complete the YA space build out. If this deadline is missed Shelby County will be advised to cease sidewalk construction.

There is no need to ratify actions of retired Director Carol Farr to promote Katie Guerin to Assistant Director per the Board's Succession Plan.

Stephanie Rauterkus will take Carol Farr's position on the Mt. Laurel Board pending appointment a new Trustee who might live in Mt. Laurel.

By Laws Changes:

The Board re- adopted a Conflict of Interest Policy taken from the IRS's sample policy.

Any Trustee may call a special meeting. The Bylaws time requirements will be met if more restrictive

than state law. Electronic notification of a special meeting will require actual personal acknowledgement by the Trustee of the electronic notice.

The definition of being “present” at a meeting is amended to include participation where all Trustees can hear each other either in real time by speaker phone or web camera or other device.

Kay Kelley will make these changes and provide the actual Bylaws to the Board for final approval.

The 2009 Holiday Schedule as provided by Consultant Carol Farr was not approved. Rather the Board approved a policy of approving 13 paid holidays plus one “work” day where the Library is closed but staff works per year. The Library Director will set this schedule every November and publish to the Staff and the Board. If more than 13 holidays are needed in a particular year the Board will be consulted for approval of the additional holiday.

Given the part time nature of Business Office employee(s), this will be shown on the door and the website so the public does not come to the business office when no one is present.

Carol Farr is to publish notice of Trustee Vacancies. At the next Board meeting the Trustees will review applications. Those applicants for the prior vacancies who made the final selection process will be contacted to see if they are still interested in serving.

No Attorney General Opinion regarding the Annual Meeting is necessary.

The next meeting is set for January 13, 2009.

The meeting was adjourned.