

## **NSL Board of Trustees**

**Agenda for March 7, 2019 – 1800 at NSL**

**In attendance:**

**Board Members:**

**NSL Staff:**

1. Call to Order
2. Approval of Agenda –
3. Approval of Prior Minutes –
4. Recognition of Guest:
5. Financial Report – Tina Bailey
6. Library Reports -
  - a. North Shelby -
  - b. Mt Laurel -
7. New Business -
8. Old Business
  - a. Friends Reports / Updates
    - Friends of North Shelby Library
    - Friends of Mt. Laurel Library
  - b. Review Operating Budget –
    - Based on current revenues, current operating budget needs to reduce by approximately \$150k to maintain a balanced budget in 2019
    - Need to update and vote on an amended budget to meet the shortfall in 2019
  - c. Personnel Manual Review – under review and pending updates and changes
    - Change verbiage in Section 14-2.1a from “review annually” to “review every five years”
    - Update Business Manager job description to include “All personnel administrative matters except for hiring and firing of the library staff.”
9. Next Meeting – Scheduled for \_\_\_\_\_ at 1800 at NSL.
10. Adjourn