

Meeting Minutes 01/26/2017

Board Member Attending:

- Karen Berryman, President
- Morgan Barnes - Co-Vice President
- Lauralee Barnes-Co-Vice President
- Karen Smith, Secretary
- Brad Kloss, Member at Large
- Michelle Coco, Member at Large

Also Attending:

- Katie Guerin, Director of Library Services
- Paula Turner, Friends Member

Not attending

- Carol Farr, Treasurer

1. Old Business: None

2. Rummage Sale:

- Confirm Dates / Times of Rummage Sale Activities:
 - Receiving is underway and will run through PreSale on 2/17
 - Setup: Starts Wednesday, 2/15 at 3 pm
 - Pricing: Can start now but will be primarily Wed through presale
 - PreSale is Friday Feb 17th from 6:30 – 8 pm
 - Short Mtg 2/16 at 6:30 for final (Karen B / Katie / anyone who wants to attend)
 - Sale is Saturday Feb 18th from 8 am to 4 pm
 - Discounted sale starts at 3 pm.
 - Discussed donation of remaining items after sale – will go to King's Ranch
- Communications – for donations and about the sale itself
 - Publications –Katie – status?
 - Flyers – Katie / Kate –Flyers up
 - Email to Friends and Rummage sale distribution list: Done
 - Website: On calendar already
 - Neighborhood Groups (NextDoor) – Karen S requested donations from her neighborhoods and addeed to event calendar. Karen B did hers as will Michelle
 - Social Media – Facebook Sponsored posts? Done

- Brad - OMMS listserv done
- Craigs List Listing – Lauralee will do. Also will update during sale
- Banner(s) – yes, will go up week of sale
- Road signs Ordered
- Sale Logistics
 - The homeschool hangout people there until 3 - Dion will set up the tables Wednesday
 - Katie ordered pricing stickers
 - Other supplies needed
 - Morgan and Carol will bring clothing racks again
 - Karen B to bring hangers
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 - Pricing: Discuss methodology
 - Karen B: Thursday starting at 1 to close / Friday 1 thru presale
 - Michelle Wednesday
 - Brad Wednesday and Morgan Thursday setting up book sale
 - Karen S Thursday after dinner and will try and get over early Friday (hopefully by 2 or 3)
 - Karen S and Brad & Family Saturday until 3 or 4
 - Karen B family after sale to help box up
 - Paula will be there Thursday and Friday after work and 7:15 on Saturday
 - Childrens Clothes – Michelle will take the lead
 - Friends Preview Party
 - Refreshments: Sandwiches, chips, fruit. Extras for lunch Saturday for volunteers
 - What Board members will be there: Morgan, Brad, Karen S, Karen B
 - Day of Sale Supplies:
 - Coffee / Donuts / Refreshments
 1. Michelle has Daylight Donuts locked in – locked in Karen B to pick up
 2. Katie confirmed we have enough Coffee supplies and cups and napkins
 3. Karen B to find gift boxes on sale to put donuts in
 4. Lunch / water for volunteers – leftovers from Friday
 - Checkout Table
 1. We need paper, calculators, & pens
 2. Bags: requested that they be flattened
 3. Batteries
 - 4.. Will have multiple people at this table for initial rush

- Sale: Carry Out
 - volunteers
- Sale: Volunteers
 - Katie will handle volunteers for “Money” Table
 - Karen B. will head up “Check Out’ table
 - Need volunteers for Book Sale and floor of rummage sale
 - Need most volunteers early - 7:30 to 11 ???
 - Need volunteers to box up donations at 4
- Book Sale
 - Will offer bag pricing (have enough bags?) - yes
 - Put boxes in hall again – Brad and Morgan to do starting Wednesday