

**Minutes Friends of North Shelby Library Board Meeting**  
**4/15/2021**

The meeting was held virtually on Zoom and was called to order by Chuck White at 6:30 pm.

**Board Members Attending:**

- Chuck White - President
- Cindy Warriner - Secretary
- Brad Kloss - Treasurer
- Linda Barnard - Member at Large
- Barbara Martinez – Member at Large

**Director of Library Services Report:**

- Kate Etheredge, was absent due to a schedule conflict. Brad reported information given to him by Kate.
- Renovation of the children's section: when construction starts, the children's department will move to the big meeting room.
- Summer Programs:
  - STEM and craft kits will be available for pickup again. Reservations for kits can be made on the library website.
  - Summer reading program: Prizes will be gift cards. The Friends Board approved a motion to contribute \$2,000 toward the purchase of prizes.

**Treasurer's Report: Brad Kloss**

- Current bank balance: \$12,156.38
- See attached revenue and expense report

**Membership Report:**

- Chuck reported that the addition of lifetime memberships costing \$250 was voted on and approved. Brad will ask Michelyn to add this to the online store and website. Revised paper copies of the membership application will be printed.
- Membership renewal charges have been paused during the pandemic, but beginning June 1, we will begin asking for renewal fees again. Cindy will check to see who has June 1 expirations and will send them renewal forms which include the lifetime option.
- The previous Director of Library Services, Katie Bailey, received a free membership during her employment. She wants to continue her membership, so a renewal form will also be sent to her. The Board approved a motion to provide a free membership to the new Director, Kate Etheridge, and to all future Directors during their employment as Director.
- It will be several months before the big meeting room will be available for the book sales, yard sales, etc., so we will ask people to renew so the money can be used for summer programs.

## **Old Business:**

- Sale of brick pavers:
  - Brad reported that the form to order bricks is ready to send.
- T-shirts:
  - Chuck said the request for new T-shirt slogan ideas was postponed due to the previous Director taking a new job in Montgomery. He'll let us know when the request will be sent.

## **New Business:**

- Friends email account: There was discussion regarding who is in charge of the NSL Friends email account. It is used to send notices, membership renewal forms, and other information that shouldn't come from someone's personal email account. It was decided that Cindy and Chuck will be the co-owners of the account.
- Search for a new Treasurer: Brad will be moving later this year, so someone will need to be elected to replace him in the Treasurer's position. Cindy said that she would take the Treasurer's position, if someone would replace her as Secretary. Brad's leaving will also open a spot on the Board. Cindy will ask Sherry White if she would like to serve a term on the Board.
- Newsletter: Linda and Barbara are in charge of the newsletter. They will collect items to be reported and format the newsletters. Linda reported that with the addition of a membership renewal notice, the first newsletter will be ready for approval. She will send copies to the board members, so they look for any needed corrections. Cindy or Chuck will then send the approved version to the membership through the Friends email account.

Linda and suggested printing copies to put in the library for patrons. Printed copies should have a note at the bottom that says to see the desk for information about joining NSL Friends.

- Brad said that the library cleaning supplies have all been used and that the "Bookies" need more to clean books. Linda said that the "Bookies" buy the supplies and don't need to be reimbursed.
- Next meeting is scheduled for July 15, 2021 at 6:30 pm.

Meeting was adjourned at 7:40 pm.

Submitted by Cindy Warriner, Secretary

