

**Minutes of the Meeting of
The Board of Directors of the Friends of the North Shelby Library**

Date: 14 April 2022

Time: 6:30pm

At: North Shelby Library, Upstairs Classroom

The meeting was called to order by Chuck White, President. A copy of the Agenda circulated at the meeting is attached hereto.

- **Attendance:**

- Chuck White, President
- Jen Coleman, Vice President
- Tommy Majors, Secretary
- Cindy Warriner, Treasurer
- Linda Barnard, Member at Large
- Kate Etheredge, Director of Library Services
- Sherry White, Member

- **Director's Report: Kate Etheredge**

- Construction updates:
 - Ahead of schedule.
 - Contractor should have Children's department completed by mid-July, with plans to move back in in August.
 - After Children's department completed and fully moved back in, Library intends to replace current tile in main atrium with luxury vinyl tile (intent for significant noise reduction).
- Recognition of National Volunteer Day, a thank you from Kate.
- Library joint-hosting Summer Kickoff Event with Heardmont Allen Estes Senior Center, June 1st from 10:00am – 1:00pm. Entry is free. **Seeking volunteers.** Lots of groups and organizations will be present, including Birmingham football club, roller derby team, local authors, and local restaurants.
- General status of Library, doing great, offering fantastic hybrid programs (some in-person and some virtual).

- May 23 – beginning signup for Summer Reading. Summer Reading ends July 15. Intent to have big, aggregate prize for kids and teens, with community ice cream party on July 23.
- Library requests \$2,000 for support of children’s program and magical summer end reading program. Board put the request to vote, and the Board approved unanimously.
- Library request \$2,000 to fund 8 Summer interns. Library’s plan is to have 8 teen interns who will each contribute hours of community service helping with programming, shelving, and other tasks around the library. They will attend a training session (3-4 hours) and then commit to doing 26-27 hours of service. Each intern to receive \$250 stipend for completion of internship. Board put the request to vote, and the Board approved unanimously.
- The Bookies recorded 423 volunteer hours for the quarter.
- **Treasurer’s Report: Cindy Warriner**
 - A copy of the Friend’s financial statement was provided by Treasurer and a copy of which is attached hereto.
 - Treasurer reviewed in detail the financial statement at the meeting.
- **Membership Report: Tommy Majors**
 - A copy of the current Friend’s Membership list was provided by Secretary and a copy of which is attached hereto.
 - Membership includes 48 total family units.
- **Updating Incorporation Information:**
 - Tommy to update Registered Agent and Office information with the Alabama Secretary of State. Registered Agent will be Tommy, Registered Office will be the library. Filing Fees were estimated to \$100 + processing fee. Board put the subject to vote, and the Board approved unanimously.
- **Blind Date with a Book Results:**
 - Linda described the success of the sale – 153 books sold, plus donations.

- **Tshirt Reorders:**
 - Friends to run promotion during Summer Reading to determine new Tshirt design. Intent to purchase Tshirts late Summer/early Fall prior to Fall book sale.

- **Outreach: Senior Independent Living:**
 - Linda proposed blind book sales at senior living homes.
 - Further intent to maintain contact with senior living management representatives for future library events.
 - Board approved Linda to explore and take point on Senior Outreach.

- **Next Book Sale:**
 - Spring Book Sale: \$1 per book, and includes books on gardening, flowers, etc. Begins April 16 and ongoing for short period.
 - Children's Book Sale: 1 day sale on June 6. \$1 per book or \$10 bags. Buffalo Rock going to prepare announcement banner.

- **Candidates for Board Elections in October 2022:**
 - Board discussed application and consideration process.

- **Schedule July meeting:**
 - Next Meeting of the Board scheduled for July 14, 6:30pm, at Library.

The meeting was adjourned.

Submitted by Tommy B. Majors IV, Secretary
20 April 2022